



## BUSINESS TRAINING INSTITUTE

### A G R E E M E N T

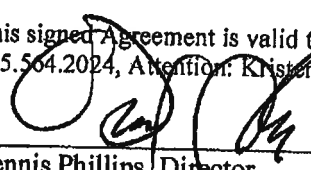
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This understanding between the Bellevue College (BC) Business Training Institute and the City of North Bend (Agency) is for the purpose of authorizing Agency for eligibility to purchase classes from BC under the framework of the Government Discount Program.

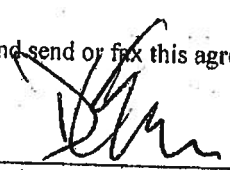
Under the Government Discount Program the eligible Agency may purchase certain BC Continuing Education non-credit classes at a 12% discount off the regular rate. To qualify for the discount, BC must first have this signed Agreement on file at BC Continuing Education, and an updated signed Agreement must be placed on file yearly. All classes must be registered by the Agency Registrar, who is the designated contact person at the Agency. BC will invoice the Agency monthly for all classes that have been purchased by the Agency, and payment will be remitted to BC within 30 days of receipt of billing. The Agency must directly pay for all classes. The agency agrees to pay for all registrations submitted by the registrar. No discount shall be given to an employee of the Agency who directly pays for the classes, even though the employee may be reimbursed later for the classes.

The classes that are excluded from the Government Discount Program include series classes, Six Sigma classes, Localization/Internationalization Engineering Workshops, stock market related classes, and credit classes. BC, at its discretion, may add other classes to the list of those excluded. Please check with Kristen McConaha at 425.564.3172 for an updated list.

This signed Agreement is valid through June 30, 2011. Please sign and send or fax this agreement to 425.564.2024, Attention: Kristen McConaha.

  
Dennis Phillips, Director  
Business Training Institute  
Bellevue College

Date 6-7-10

  
Authorized Signature

Duncan Wilson, City Administrator  
Print Name, Title

6/1/2010  
Date

P.O. Box 896  
Billing Address

Billing Address

North Bend WA 98045  
City, State, Zip Code

Cheryl Proffitt  
Registrar's Name

425-888-7627  
Phone Number for Billing Questions

425-831-6200  
Fax Number